

	MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES CHILD AND ADULT CARE FOOD PROGRAM  AT-RISK AFTER SCHOOL PROGRAMS POLICY & PROCEDURE MANUAL	ISSUED  7/1/03	REVISED  2/12	CHAPTER  3	SECTION  3.6
CHAPTER Chapter 3. Applying to the Program		SUBJECT Press Release			

Each year, the Missouri Department of Health and Senior Services – Bureau of Community Food and Nutrition Assistance (MDHSS-BCFNA) shall provide a press release to the media (television, radio, or newspaper) serving the area from which the institution draws attendance. The public release for non-pricing institutions will announce the availability of meals at no separate charge.

All press releases will state that “The same meals are available to all children in attendance without regard to race, color, national origin, sex, age, or disability, and there is no discrimination in the course of the meal service. If you believe that you have been treated unfairly in receiving food services for any of these reasons, write immediately to the U.S. Department of Agriculture Director, Office of Adjudication 1400 Independence Avenue, SW, Washington, DC 20250-9410 or contact the Office of Adjudication Customer Service Unit for further information at (866) 632-9992 (toll free), (202) 260-1026, or (202) 401-0216 (TDD).

It is the institution’s responsibility to keep a copy of the press release in the institution’s files.